

STANDING RULES
Redlands Camera Club
Revision May 22, 2017

Affiliations: The Club shall affiliate itself with the Photographic Society of America (a nonprofit educational organization).

Affiliates: The Club may enter into affiliate agreements with vendors. Each affiliate agreement shall be reviewed and approved by at least the Club's President and the Webmaster prior to implementation. The benefits and requirements will be based upon each specific vendor agreement.

Board Meetings: Board Meetings are held a minimum of four times per year (one per quarter).

Club Year: The club year begins April 1 and ends March 31 of each year.

Communication: To coordinate and execute all Club communications efforts, the Club should maintain accurate mailing and emailing lists and distribute to those lists as required by Committee Chairpersons and the Board of Directors. The Club may use any applicable communications media deemed appropriate. These means include, but are not limited to, email, website, announcement at meetings, etc.

As the Club aspires to promote interest, knowledge, experience and enjoyment in the art and science of photography, information about events, classes, etc. pertinent to photography sponsored by other organizations or individuals may be announced at Club events and/or published by Club electronic communications. It should be clearly stated in any communication that the event, class, etc. is not sponsored by the Club and the information is to be used by the membership at their own discretion.

The club's communication outreach is also an important means to publicize programs and events to non-members interested in photography and to the general public, with the objective of gaining new members. This outreach should utilize all appropriate media, including but not limited to the Club website, releases to news media and other websites, and frequent contact with businesses in the Club's sphere of influence that deal with photographers such as camera stores and photo laboratories.

Competition Fee: An entry fee may be charged for members to participate in a club competition.

Copyrighted Materials: Members and presenters are expected to respect copyright of materials used and/or distributed at club meetings.

Dues: Dues are paid annually and renewed by April 1 each year in the amount as set by the Board of Directors.

Finance: The club will maintain a minimum balance of \$2,000.

Any expenditure of funds of \$100 or more that has not been previously budgeted must be approved by the board.

Life Membership: A Life Member Award is presented on approval of the Board of Directors to recognize meritorious long-term service to the Club. A Life Member is exempt from paying annual dues.

Meetings: The Redlands Camera Club meets at the United Church of Christ, Redlands, California, on the first and third Monday of each month at 7:00 p.m., or as announced.

President's Award for Exceptional Service: This award is presented at the sole discretion of the President, but not more than once during his or her tenure in office. The award is to recognize a member who has made contributions to the welfare of the Club which clearly rises above and beyond normal expectations. This is not to be a regular annual event; rather, it is reserved for those circumstances in which it is truly earned. A suitable presentation will be made to each recipient of the award, including a plaque or other symbol of the award procured with Club funds.

This award is not intended to replace or detract from the significance of the Life Member Award, which is presented on approval of the Board of Directors to recognize meritorious long-term service to the Club.

Projects/Activities: Any project/activity which represents the Redlands Camera Club must be approved by the Board. Each project/activity is headed by an appointed Chairperson.

Sale of Items by Presenters: Presenters are expected to present a program related to photography. There should be "no selling from the stage". Materials for sale may be made available from a table or other area in the room. The procedure is to be explained to presenters.

Sponsorship: The Club may enter into sponsorship agreements with vendors for specific events, activities, or acquisition. Said agreements shall be reviewed and approved by at least the Club's President and the applicable Chair. Benefits and requirements will be based upon each specific vendor agreement.

Standing Committees: Standing committees shall be designated by the Board to include, but not limited to:

Communication	Hospitality
Competitions	Library
Education/Workshops	Membership
Exhibits	Photogram Editor
Field Trips	Programs
Financial Review/Audit	Publicity
Historian	Website

Each Standing Committee Chair is appointed by the President with assistance from the nominating committee. Each Standing Committee Chair has one vote on the Board.

Tax Exempt Status: The club treasurer will annually file the required paper work and reports to the IRS in order to maintain our tax exempt status and will report said filings to the club board of directors at the next board meeting.

Standing Rules may be revised at the discretion of the Board.

Original Document July 15, 2010

Revisions added February 28, 2011, June 28, 2011, and May 22, 2017